

## Area 14 Workforce Development Board

### Executive Meeting Minutes

11/20/2019

Board Members Present: Robert Ogden; Jeff Circle; Stephen Carson; Stephanie Cleland; Sara Marrs-Maxfield; Laura Davidson; Jessica Stroh; Brent Patterson; Cindy Jackson; Patti Smith; Julie Francis; Shawn Arnott

Others Present: Laurie Gribble-McKnight; Teresa Garey – ODJFS W/F Area 14; Chris Shank; Vince Reiber; Jean Demosky; Tracy Helber; Mendra Hupp; Joe McGowan; Jason Terry; Angela McCord; John Bateman; Allison Scardina (On Behalf of Tracy Clark); David Hansen

The regularly scheduled meeting of the Area 14 Workforce Development Board met at the Ohio University Inn, Athens, OH. A quorum was present with 12 of 19 Board members present.

Chairman Robert Ogden called the meeting to order at 10:07 AM.

**Meeting Minutes (August 21, 2019) was presented for approval.**

**1<sup>st</sup> – Stephen Carson; 2<sup>nd</sup> – Jeff Circle**

**Motion carried without opposition.**

**Agenda (November 29, 2019) was presented for approval.**

**1<sup>st</sup> – Jeff Circle; 2<sup>nd</sup> – Patti Smith**

**Motion carried without opposition.**

#### **Introductions:**

- Newest Board Member, Shawn Arnott
- Allison Scardina from RXQ Compounding representing Tracy Clark

#### **Guest Speakers:**

- John Bateman, Rapid Response Workforce Specialist with the Office of Workforce Development
  - Reviewed Rapid Response process, services, session agenda, and surveys. Reviewed Layoff Aversion.
  - Buckingham / CCU Coal Mass Layoff Rapid Response Report – RR was initiated on 9/4/19 with a layoff date of 10/31/19 for 19 sites affected across the state, 15 of which were in Bateman's area. 3 RR Sessions were held for 111 employees. 48 employees attended and 44 RR surveys were returned. Survey demographics report attached.
  - Ohio Health Rapid Response Summary – 30 employees will be displaced from the billing and scheduling department due to incoming technology. Laurie McKnight noted the possibility of Incumbent Worker funds to train employees on the new system.
- George Arnott – Gallia Meigs Community Action
  - Reviewed OH 30 and OH 32 issues, status, and staffing levels.
  - OH 30 Project now complete with zero safety issues
  - OH 32 Project currently employing 16 workers with work scheduled into Spring 2020
- Jessica Stroh – Hocking Athens Perry Community Action
  - Perry is operating out of the old New Lexington School.
  - Perry OH 30 Project through 12/31/19; however, project is completed. 99.1% of funds expended. 21 participants; 5 hired full time at other companies; 10 transferred to Perry

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OH 32. Review of employment barriers and the changes to come. Collection numbers given.

- Perry OH 32 Project through March 2020 with possible extension. 12% expended
- Athens moved from Albany to HAPCAP Office in Glouster
- Athens OH 30 Project - 99.74% expended. Collection numbers given.
- Athens OH 32 Project – 10.5% expended. Reviewed service areas in Athens County.

#### **County OhioMeansJobs Centers Updates:**

- **Athens County**– Joe McGowan
  - Buckingham / CCU Coal Rapid Response Update: Athens has received 3 walkins, 2 GED clients, 5 Resource Room, and 3 phone inquires related to the mass layoff
  - Marshalls hosted a Hiring Fair at the OhioMeansJobs Center. 4 Regional Managers interviewed approximately 200 job seekers over a four day period. 60-70 employees were hired.
  - Menards is coming to Athens soon. Joe is in contact with Wisconsin offices.
  - 3<sup>rd</sup> Annual Athens Stand Down was a success.
  - Aspire at SEPTA/STAR program is a success with 90% passing GED test the first attempt
  - Shawn Stover with the ReEntry Coalition shared a success story
  - CCMEP/Youth Job Shadowing is seeing results with some youth getting hired
  - The OMJ Center will be moving from The Plains to West Union Street in next couple months.
- **Meigs County** –
  - Thank you to George Arnott for his leadership and crew.
  - 2020 Census Complete County Committee formed with 13 members at present. Need to hire 300 in Meigs County alone. Encourage applicants to apply online. Calendar of Events to come.
  - Business Advisory Council is a partnership between local schools, government agencies, and businesses to develop a job shadowing and internship program in Meigs Co.
  - Meigs ASPIRE has been gone since July 2019. Working with Buckeye Hills to reinstate the program.
  - Opiate III Grant plan was approved by the state. Eastern, Southern, and Meigs are hiring a worker by January to deal with absenteeism, drug offenses, homelessness in the schools. Position through March 2021.
  - Developing the areas first Pre-Apprenticeship Program with Mark Porter Auto
- **Perry County** – Angela McCord
  - Buckingham / CCU Coal – Perry County has logged 55 services to file/assist unemployment claims and 51 WIOA services. Two OMJ Overview of Services meetings held. One Displaced Homemaker served. Outreach efforts continued with a second mailing of 56 letters.
  - Perry OMJ partnered with Hocking College to develop an unscheduled CDL class for Perry County residents seeking a Commercial Driver's Licenses. The class will finish prior to 12/25/19.
  - Miller High School's Internship Pathway to Graduation partnering with Perry County JFS and HAPCAP
  - Partnering with training providers and CCMEP students to determine if working

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#### **Veteran Policy** – Director Laurie McKnight

- The Veteran policy has been updated and is in the board section. Changes have been highlighted. I included the link for the WIOA policy definitions and the references at the end. This way, we will not have to continually update all our definitions based on State changes and can look at the reference section as needed. Current “Priority of Service for Veterans and Eligible Spouses” Area 14 Policy 14.15-20.2 attached.

**Motion to accept and include the state’s definition of an eligible veteran to include Vietnam Veterans.**

**1<sup>st</sup> – Sara Marrs-Maxfield; 2<sup>nd</sup> – Stephen Carson**

**Motion passed without opposition.**

#### **Area 14 Updates** – Director Laurie McKnight

- We are working with Julie Mettler from ApprenticeOhio to complete the application to be the Apprentice Sponsor of Record. Developing curriculum/programs with Meigs and TCCC to fit the work process schedule of Mark Porter Autoplex. The goal is complete the application, receive approval, and begin accepting apprentices in Spring 2020, with the pre-apprentice program starting in Fall 2020.
  - Area 14 is only the second WIB in the State of Ohio to develop a pre-apprenticeship program
  - The Lieutenant Governor stopped at the Apprenticeship Day and personally spoke with two students. Five schools participated.
- Opioid Grant III has been received and all three counties have completed their local plans on how each county will spend allotted funds. Each county was granted a different level of funding based on opioid related deaths and reports from Children Services on foster care. This grant expires March 2021.
  - Perry County implementing a Patient Navigator in the schools and partnering with Perry Behavioral to deliver addiction services to identify kids in need of services and determine employment readiness
  - Athens County implementing Peer Support Specialist at Serenity Grove Recovery House for Women
- Service Provider contracts will require bidding in 2020. Laurie will begin the process soon. It will be reviewed at the February CEO Meeting with the bidding process to begin immediately afterwards. All 9 services will be listed in one RFP with the ability for providers to bid on any or all services. Process to be completed by May.
- 2020 Meeting Dates determined and attached.
- McKnight expressed her thanks to Robert Ogden, Board Chair and David Brennan, Co-Chair who have been with the board from the beginning. The work we do here is important as we assist job seekers in gaining valuable skills and jobs, as well as assisting the employers with their workforce needs. Thank you to everyone for taking time to be here.

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- Performance Measures will be “Adjusted” in the future. The current report delivered to the board is an unadjusted report. The adjusted model will take participant characteristics into consideration, ie: highest level of education completed, individuals with a disability, veterans, foster care, and more. Economic factors, ie: total unemployment and employment rate will factor into the calculation. The adjusted model will adjust our performance goals. Year one, which has now ended is a waiver year, with the following two years being counted. The state is indicating that areas will be given two years to improve if they receive a failing mark. They will be offered training by OWD to improve outcomes. Additional information to be presented in February.
  - “WIOA Title I (Adult, Dislocated Worker, and CCMEP WIOA Youth) Performance Report: Program Year 2018 Unadjusted Annual” presented to board.
  - “Ohio’s Comprehensive Case Management and Employment Program (CCMEP) Performance Report: Program Year 2018 Unadjusted Annual” present to board.
  - WIOA Local Workforce Area 14 – County “Unadjusted Annual CCMEP Performance Report PY 2018” presented to board.
- The OMJ Staff serviced over 4500 customers and completed 370 resumes. 188 people were registered on OhioMeansJobs.com and 157 people received training and supportive services from the WIOA case managers.
  - A-14 WIB “County OMJ Center Data for Quarterly Report” presented to board
- Tech Cred Program closed 10/30/19. It is slated to reopen in January 2020. Laurie mentioned that the Board is available to critiquing applications and assisting employers
- “Help Wanted Online Job Postings - WIOA Area 14” for Quarter 3 – 2019 presented to board.

#### **Broadband Project – Sara Marrs-Maxfield**

- Appalachian Regional Council conducting mapping and BHRC is conducting broadband studies to determine actual coverage, speeds, digital divides, and cost
- Two Broadband Reporting Meetings will be held on December 11 (Athens), and December 12 (Perry County) to report study findings
- The board was invited to be included in the updates and meetings. Robert Ogden, approved the sharing of board members contact info for the purpose of remaining informed on the issue.
- Next step is submission of Implementation Grant application through FCC.

#### **Fiscal Report – Mendra Hupp**

**\*\*\*November 20, 2019 REVISED Report” attached - See the clarifications highlighted in Yellow\*\*\***

- WIA Area 14 Fiscal Update – November 20,2019 Report submitted to board
- WIOA 14 Program Allocation Report submitted to board
- Ohio Works Incentive Program (OWIP) expires June 30, 2020.
- National Disaster Grant - NDWG OH30 Flood
  - \$1,940,336 Total Area 14 award extended through December 31, 2019.
  - Area Total of \$28,475.13 remaining

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- Finalizing costs to transition supplies and equipment from OH-30 to OH-32 Grant. Will be submitted to OWD for approval
  - All programs are in closing stage.
- National Disaster Grant - NDWG OH32 Flood
  - \$1,856,762.86 total Area 14 award for grant period April 1, 2019 through March 31, 2010.
  - All three programs are transitioning and have operational crews
- Opioid Grant #3
  - Area 14 awarded \$167,329 for grant period April 1, 2019 through March 31, 2021.
  - \$61,648.40 first increment received. No expenditures recorded at this time.
  - All counties are working to implement their approved plans within their respective counties.
- Layoff Aversion / Rapid Response – RXQ Compounding is currently working on approved costs associated with training from approval of application to end funds in September. Funds are currently in liquidation period.

**Motion to adjourn (11:23 AM) until the next meeting scheduled for February 12, 2020 at 10 AM at OU Inn and Conference Center, Athens, OH.**

**1<sup>st</sup> – Jeff Circle; 2<sup>nd</sup> – Brent Patterson**

**Motion passed without opposition.**