



The Workforce Development Board (WDB) Area 14, met for a regularly scheduled meeting on the **4th day of August 2016**, at the Ohio University Inn, Athens, Ohio. A quorum was established by sign-in.

1) Chair Robert Ogden opened the meeting and people introduced themselves.

2) **Approval of Minutes**

Gary Arnold made a motion to approve.  
Ethan Frank-Collins seconded the motion.  
No discussion.  
Motion passed.

3) **Guest speaker, Doug Lumpkin, Office of Human Services Innovation**

Mr. Lumpkin gave the WDB an overview of the Comprehensive Case Management and Employment Program (CCMEP). CCMEP was created by Amended Substitute House Bill 64 of the 131<sup>st</sup> General Assembly, the state's biennial budget. It combines Workforce Innovation Opportunity Act (WIOA) Youth and Temporary Assistance for Needy Families (TANF) funds to provide employment, training and other supportive services to low-income and out-of-school youth ages 16 to 24.

CCMEP began July 1, 2016, and its goals are to align public assistance and workforce programs; present opportunities for new partnerships; create a common client experience; removes barriers to employment and focus on improved employment and educational outcomes for these individuals between the ages of 16-24.

Mr. Lumpkin explained how the WDB will be an integral piece of the program and how the WDB will be able to shape programming and funding for Area 14 as it relates to training and educational opportunities for the 16-24 year old population.

Mr. Lumpkin then took questions from WDB members.

4) **CCMEP Resolution**

Director Zielinski presented a resolution that would authorize the WDB Area 14 to use WIOA Youth funds for CCMEP.

Sara Marrs made a motion to approve the resolution.  
Gary Arnold seconded the motion.  
There was no discussion.  
Motion passed.

## 5) Area 14 Policies

Director Zielinski presented the following policies for approval: WIOA Youth Eligibility, Training Services, Serving Applicants with a Close Relationship to the WIOA Program, On-the-Job Training, Rights Dissemination/Complaint procedures and Adult and Dislocated Worker Eligibility.

After a lengthy discussion, Section III, C of the On-the-Job Training policy was modified to read: “The participant must receive a wage of at least \$9.00 per hour from the employer, and this wage must be aligned with other employees performing the same duties.” The original proposal set the wage at \$10.00 per hour.

David Brennan made a motion to approve the amended On-the-Job Training policy.

Patti Smith seconded the motion.

There was no additional discussion.

Motion passed.

Gary Arnold made a motion to approve the remaining policies: WIOA Youth Eligibility, Training Services, Serving Applicants with a Close Relationship to the WIOA Program, Rights Dissemination/Complaint procedures and Adult and Dislocated Worker Eligibility.

Jeff Circle seconded the motion.

There was no discussion.

Motion passed.

Director Zielinski presented the WDB by-laws and the WDB local Governance Agreement for approval.

Jeff Circle made a motion to approve.

Brent Patterson seconded the motion.

There was no discussion.

Motion passed.

## 6) Local ARC Power Grant Opportunities.

The ARC would establish hubs in Ohio, West Virginia and Kentucky to assist displaced workers and re-train them for other professions. These hubs would collaborate with the local WDB and the local Ohio Means Job Centers. Director Zielinski seeks authorization from the WDB to sign an agreement that the WDB will assist the ARC and provide non-monetary resources when possible.

Gary Arnold made a motion to allow Director Zielinski to sign the agreement.

Jeff Circle seconded the motion.

There was no discussion.

Motion passed.

## 7) Fiscal Report

The fiscal report was included in the WDB packet for review.

John Hoback made a motion to approve the fiscal report.

Gary Arnold seconded the motion.

There was no discussion.

Motion passed.

## 8) **Announcements**

Director Zielinski announced OMJ-Meigs County has been selected to participate in a United States Department of Labor study. OMJ-Meigs was one of only fifty centers to be selected nationwide. The 2-3 day site visit will occur in September or October.

Several board members congratulated the staff of Meigs County JFS for being chosen for this project. Director Zielinski stated that it was yet another affirmation of the great work being done locally for workforce development.

## 9) **Adjourn**

Gary Arnold made a motion to adjourn.

John Hoback seconded the motion.

Meeting adjourned.