



The Chief Elected Officials of Area 14 Workforce Development Board (WDB) met for a scheduled meeting on the 20th day of February 2019, at the Ohio University Inn, Athens, Ohio. A quorum was present.

- 1. Director Laurie McKnight opened the meeting and a quorum was established with the attendance of Perry County Commissioner, Jim O'Brien, and Athens County Commissioner, Charlie Adkins sitting in for Lenny Eliason. The meeting commenced at 9:08 am. Commissioner O'Brien made a motion to approve the minutes from the November 14th, 2018 meeting and Commissioner Adkins seconded. The motion carried.**

Also, in attendance were: Athens County JFS Executive Director Jean Demosky, Perry County JFS Executive Director Cheryl Boley, Meigs County Executive Director Chris Shank, Area 14 Fiscal Agent/Perry County JFS Assistant Director Mendra Hupp, Vince Reiber Meigs County CFO, Theresa Lavender Meigs County OMJ Supervisor and Tracy Helber, Athens County CFO.

2. WIOA Updates:

There has been discussion on a policy change at the State level to possibly include doing ITA's for 48 months if the bachelor's degree was in a career of addition crisis relief such as social work or nursing. Discussion was held and the decision will be we will wait to see how the State presents the policy and then see if fiscally this could be done.

The Director and the OMJ staff have worked together to finish the majority of the new and/or revised policies expect the procurement policy. Those policies were reviewed by State and Laure revised them based on State recommendations. They were emailed to the board and the CEO's prior to meeting for review and discussion at the board meeting to follow.

3. Fiscal Report:

Mendra went over the 4 observations the Area received as a result of the ODJFS WIOA Audit. None were monetary and all were responded to. The responses were approved by the State. The 4 findings were: Lack of Supporting documentation for Accruals and Obligations. This is due to the new system and has been corrected. Incorrect Allocations of Costs to OMJ Partners and this has been corrected. Incorrect Application of Costs to WIOA Administrative Grants again due to system changes and this has been corrected and updated. Inadequate Procurement Procedures which has been due to past changes and new policy that will be completed.

All three counties are working well together to make sure all WIOA dollars are being spent on the various programs.

National Dislocated Workers Grant 2nd increment will be released soon. We are requesting that this program be

extended another 6 months to 1 year. The State has indicated that there will be no additional monies, but this will allow the program to complete more work and also liquidate easier. Discussion was had over if we would replace people that have left as there is a cost to train. All three county directors felt that the cost to train was not as important as getting people certification and building their resumes for future work.

Job Fair budget was presented by Director McKnight. The Job Fair committee is requesting an additional \$500 this year for a total budget of \$3500 to allow for additional advertising and the purchase of four banners to be hung outside the OMJ's and on East State Street. Mendra indicated that we do have the additional funds.

Commissioner O'Brien made a motion to approve the budget with the increase and Commissioner Adkins seconded.

4. SE Ohio Workforce Region Sector Strategy Update

The Regional Plan modification for Areas 14, 15, and 16 was approved by the State through 2020.

5. OMJ Center Certifications and Library MOU's

The Athens OMJ Center will need to begin Phase 2 certification. The scoring process with the team has been set for 4/9/2019 at the Athens OMJ. It must be completed by 6/30/2019.

The MOUs with the libraries in each county must be renewed by 6/30/2019. All directors and OMJ's have been made aware and are working on them.

6. National Association of Workforce Boards

Director McKnight applied for and was approved to be on the Family Centered Employment Community of Practice (FCE CoP) for the NAWB. We are one of only 15 areas throughout the United States that are part of this FCE CoP. A stipend was award so that Director McKnight could attend the NAWB conference (The Forum) in Washington DC to be held 3/23-3/26 of this year.

7. Board Voting

Proxy voting is still being reviewed by the State for a final answer.

8. CEO Changes

Commissioner Bartrum has resigned as Meigs County Commissioner to take a job with the Philadelphia Eagles. He was the CEO chair. Randy Smith has been appointed to replace him as CEO for Meigs. We will need to appoint a new chair at the next meeting when all are present to discuss this.

9. Adjournment

With no further business, Commissioner O'Brien made a motion to adjourn. Commissioner Adkins seconded the motion. With the motion passing, the meeting ended at 9:42am.