



The Chief Elected Officials of Area 14 Workforce Development Board (WDB) met for a scheduled meeting on the 15th day of May 2019, at the Ohio University Inn, Athens, Ohio. A quorum was present.

- 1. Director Laurie McKnight opened the meeting and a quorum was established with the attendance of Perry County Commissioner, Jim O'Brien, and Athens County Commissioner, Lenny Eliason, and Meigs County Commissioner, Randy Smith. The meeting commenced at 9:03 am. Commissioner O'Brien made a motion to approve the minutes from the February 20th, 2019 meeting and Commissioner Eliason seconded. The motion carried.**

Also, in attendance were: Athens County JFS Executive Director Jean Demosky, Perry County JFS Executive Director Cheryl Boley, Meigs County Executive Director Chris Shank, Area 14 Fiscal Agent/Perry County JFS Assistant Director Mendra Hupp, Vince Reiber Meigs County CFO, Theresa Lavender Meigs County OMJ Supervisor and Tracy Helber, Athens County CFO.

2. Nominating a new chair:

With the departure of Mike Bartrum who was our prior CEO chairperson, a new chair needed to be nominated. Mr. Eliason nominated Randy Smith from Meigs County. This was seconded by Jim O'Brien. Mr. Smith acc

3. Service Provider Contract:

Service Provider contracts designating Perry CDJFS for the fiscal agent and also the provider of Career and Youth services as well as Athens and Meigs CDJFS the provider for their career and youth services needs to be extended as this expires 6/30/2019.

Commissioner Smith made a motion to approve the extension of the Service Provider Contracts from 7/1/2019 to 6/30/2020. Mr. Eliason seconded. All agreed and the motion carried.

4. WIOA final allocations:

The WIOA final allocations for State Fiscal Year 2020 are included in the packets. WIOA adult program will be getting about \$147,000 more, dislocated was given about \$12,000 more and CCMEP WIOA Youth got about \$177,000 more for a total increase of 20.4%.

The local workforce development system subgrant agreement is due. This is the agreement between the State and the Area 14 board that provided the funding for both WIOA and CCMEP. CEO's will need to approve and sign so that our funding for State fiscal year 2020 can be awarded. Director McKnight is recommending this be done.

Commissioner Smith made a motion to approve the allocations. Mr. Eliason seconded. All agreed and the motion

carried.

5. OMJ Center Certifications and Library MOU's:

The Athens OMJ Center has completed Phase 2 certification. The scoring process with the team was completed on 4/9/2019 at the Athens OMJ. They passed the certification with no issues noted. The Phase 2 certification team was very impressed with the amount of services we offer as well as the knowledge and teamwork of the staff. If approved, it will be sent to the state for completion of the certification process. This will be presented to the board for approval and the meeting to follow.

The MOUs with the libraries in each county have all been renewed and sent to the Office of Workforce Development.

6. Board Voting:

Per the email from the State, they have reconsidered the proxy voting. There must be established guidelines in the by-laws which are included and currently do not have any. Director McKnight did up a draft in the folder and recommend that if a CEO or board member cannot be present and is wanting to send a proxy who does have optimal policy making authority, that this be done in writing by email at least 24 hours in advance of the meeting. The CEO's had a discussion on if we'd like both proxy voting in the CEO meetings as well as the board meetings. It was agreed that both would be best so that quorums were met. This will be presented to the board at the meeting to follow and then can be voted on.

7. Budget Updates:

Annual audit is to begin. The RFP was awarded last year to Perry & Associates. The cost is around \$8000 and will come out of administrative funds.

They are in a current audit for WIOA desk review of flood grant.

The new WIOA allocations were handed out and reviewed. Mendra stated that the planning allocations had an overall increase of 20.4%. She felt that this is because the State sees good things in our Area.

Mendra stated that the OH30 grant received their second increment. This program was set to end, but the State has applied for an extension. Word has been received that this was granted to extend the grant to 12/31/19, but there has been no official notice. Currently Meigs has enough funding to make it to November. Athens has enough to make it to June or July, but Perry is nearly out of funding. Mendra state she would like to request that the \$150,000 that was set aside as administrative funding be re-allocated to Perry so that this site could continue to the end of June. This will need presented in the board meeting as well for a vote.

Mr. Smith made the motion to approve the re-allocation. Mr. Eliason seconded. All agreed and the motion carried.

Mendra state that she thinks there will be a little money left in the administrative funds and would like to suggest that the CEO's approve spending this on portfolios for the board members. \

Mr. Smith made the motion to approve the use of funds. Mr. Eliason seconded. All agreed and the motion carried.

8. Policy Changes and Job Fair updates:

All the policies have been completed and will be presented to the board today. The policies will be looked at and

updated on a yearly basis or as needed depending on how the policy changes or if policies are added by the State and they are requesting that a local policy be developed.

State policy changes that are pending publication and important to us are the priority of service for veterans and eligible spouses. This has been changed, but not published yet, to include all Vietnam era veterans. They will not need to have any additional requirements just that they served during the Vietnam war.

The State asked for a waiver request for training providers so that they will not have to report their performance requirements for the college as a whole as of yet. Director McKnight will closely monitor this as it progress and let the training providers that we use the most, know if there are any changes and what might be expected.

Policy is still being developed to allow for 48 months of an ITA if the training leads o careers in addiction crisis relief jobs. Once completed, each Area would still be able to choose if there is something they would like to allow or not and then ITA policy would need updated to allow for it. Until this is done, our Area would still only be doing the 24 month max.

Job Fair was a great success. We had 81 employers and 263 job seekers. Many employers said they feel they found employees and 2 people were hired at the job fair.

9. Adjournment

With no further business, Commissioner Smith made a motion to adjourn. Commissioner Eliason seconded the motion. With the motion passing, the meeting ended at 9:31am.