



The Workforce Development Board Area 14 “Procurement” sub-committee met for a discussion on the 18th day of March 2016, at the Athens Public Library in Athens, Ohio. All three committee members were present: Scott Zielinski, Patti Smith and Misty Milstead. No other board or community members were in attendance.

1) Procurement of youth services, career services and one-stop operations:

Meeting began with an overview from Scott regarding the purpose of the sub-committee and the procurement responsibilities of the Area 14 Workforce Development Board (WDB) for WIOA Youth, Career and One-Stop Services.

Scott provided handouts that included:

- *guidance letter from ODJFS on delaying procurement of Career and One-Stop Operations*
- *guidance letter from ODJFS on extending currently valid Youth Services contracts*
- *Article regarding the DOL’s delay in issuing final rules for WIOA*

Scott explained that because the United States Department of Labor has yet to issue final rules for the WIOA, the state office of ODJFS issued guidance to local boards that eliminated the requirement to procure two of the three components of WIOA (Career and One-Stop) but that the third (Youth) was still required to be competitively procured. Scott explained that for Area 14, our current situation was that Career and One-Stop services have never been procured, but we have always procured Youth services as required and there is currently a contract in place between the Chief Elected Officials and the following Youth Services providers:

For Meigs County - Meigs County Job and Family Services

For Athens County – Athens County Job and Family Services

For Perry County – Perry County Job and Family Services

Scott explained that in all three counties, and under all three current contracts, there were 2 option years built in to the original Youth Service Provider contracts (originally in effect for PY14). Last year, for PY15, the WDB recommended that the CEO’s extend the original contract for one year. That leaves one more option year for all three counties for PY 16.

Discussion was held on the different scenarios that the WDB could recommend to the CEO’s regarding procurement. Scott advised that the WDB has a lot of flexibility as long as the board stays within the rules that govern the process. Group discussed the pros and cons of proceeding under these different scenarios, and came to a consensus that recommending the final extension of the current Youth Services contracts would offer the best scenario for service delivery.

In an informal vote Scott, Patti and Misty voted to recommend to the Area 14 Workforce Development Board that the board recommend to the Chief Elected Officials an extension of the current Youth Services contract for PY 16.

Discussion was held on the process next Spring, when most likely all three components will need procured, pending publication of the final rules.

Meeting was adjourned.

2) Next Meeting

No follow-up meetings were scheduled.