



The Area 14 Workforce Development Board (WDB) met for a regularly scheduled meeting on the **14th day of November 2018**, at the Ohio University Inn, Athens, Ohio. A quorum was determined to be present.

1) Chair Robert Ogden opened the meeting at 10:06am.

Julie Francis-Barnhart (not present) was introduced as a new board member representing the Aspire program.

2) Approval of previous meeting minutes and agenda.

Jeff Circle made a motion to approve.
Stephen Carson seconded the motion.
There was no discussion, motion passed.

Gary Arnold made a motion to accept the agenda.
Patti Smith seconded the motion.
There was no discussion, motion passed

4) Guest speakers:

1st speaker-Brian Howard spoke about Project Rise and career pathways which will be in the local high schools in Athens, Meigs, southern Perry, and Vinton County. There are two Career Pathways Specialists, Brian and Hannah Kilbride who will be working with kids to help them figure out what they plan to do after they graduate from high school and to help support them in their career goals. They will be having community business and educations meetings to figure out what the needs are currently and how they can work with both to combine the needs and career of these high school kids.

2nd Speaker-Chris Keylor with the Ohio Valley Educational Service Center. He spoke with us about how his program, much like Project Rise, is working with high school students, but also now starting to work with middle school students to get kids to start thinking about career pathways prior to high school. He spoke about industry needs and how we need to start working with employers and students to fill the gaps that are going to start. For more information and a look at their web site please go to www.careersinmycommunity.org.

5) Updates from the three Ohio Means Jobs Centers

Athens- The OMJ Center held an apprenticeship open house at Federal Hocking high school on 11/5/18 for Apprenticeship week.

Joe and some of staff attended the Workforce Summit in Columbus on 11/1/2018 to learn more about what employers are going to need in the future.

Ohio University-Stevens Literacy Center and OMJ-Athens had an open house at the center on 11/2/18 to let people know about the Aspire program and that OU is the grant holder. The event was great with a few speakers and two of the staff from the OMJ had a classroom set up so the attendees could see what the program entails.

Joe also stated that the OMJ center will be working with the local libraries to get the work out on the Aspire program as well as going into SEPTA to start GED work with inmates thru an MOU.

The date for the Area 14 Job Fair will be April 17th, 2019 at the Athens Community Center.

Meigs- OMJ Center is working with Project Rise. They will be working with them to see what they can do to help seniors get the credits needed to graduate as well as partnering with business.

They had a job fair on September 26th. This went very well. They had 27 employers and 89 job seekers. 13 people interviewed on site and 3 were hired at the job fair. 52 people felt attending the job fair helped with their job search. Employer follow up show that 25 seekers in total were hired as a result of the job fair and employers were very pleased with the turn out.

Perry- OMJ Center has been working on Hire a Veteran month. They have a veteran career and resource fair coming up on 11/20/18. OSU will be doing a nutrition presentation and there will be many other resources and presentations during the day.

OMJ center is working with the local library to hold career and childcare workshops.

Center updates also included speakers to discuss the National Dislocated Workers Grant for flood mitigation:

1st Speaker-George Arnott with Gallia-Meigs Community Action. They are administering the program for Meigs. They have 11 people hired and are in the process of getting 2 more signed on. The total hiring goal is 13.

All will be given first aid-CPR training, chain saw safety, OSHA10 certifications.

They are working with seven townships and have completed agreements with them. They are awaiting agreements to be voted on at four townships meetings, and six townships And one village are still reviewing the contracts.

They will be working with Meigs EMA and the townships as well as reviewing FEMA

activity to ensure there is no duplication of services.

2nd Speaker- Jessica Stroh with HAPCAP. They are administering the program for Athens and Perry. They have rented office space for the Athens program at the old Albany elementary and in New Lexington for Perry at the old elementary school there as well.

They have completed all the required trainings like CPR, etc. They have 2 teams in each county that has 6 people each. They are working with the local townships to figure out what sites they are needed on.

Jessica show pictures of the site visits Director McKnight, the State Monitor and Jessica went on in October, so people could get an idea of what things looked like at the start and at the completion of the projects.

5) Director's Report

Director Laurie McKnight provided updates and business

- Laurie and the OMJ Centers worked to complete all the local policies expect procurements and monitoring. The ones that are completed, are currently at the State for review. The hope is to have them all completed and ready for the Board to vote on by February.
- Area 14 Workforce Development Board was recertified thru 9/2020.
- Letter from the State approving the CCMEP and the local area's WIOA Youth plan requirement was approved for Area 14.
- The performance measures for our Area were negotiated on September 26th. The letter showing the results of the negotiation was included. We discussed how the performance measures effect the Area as well as how dislocated workers can often skew those numbers due to the low numbers of workers. Overall, Director McKnight feels that we came out ok in the negotiations and should be able to meet or exceed them.
- The annual CCMEP and WIOA reports were presented. As an Area we have done well once again. The State's report and Area 14 reports were in the file to show how the State faired and how we did. Good job Area 14!
- Director McKnight informed the board, that the State is looking to apply for a 3rd grant thru the Federal government for the Opioid Crisis. This grant opportunity if we receive it could give our area \$180,992 to use to help with training or clean up associated with the opioid crisis. I have requested that we possibly be given more as our area has been hit hard as a result of this crisis. This will be a 2-year grant. It would allow us to train either those affected by the crisis or those who have been long term unemployed get into training for an in-demand occupation that serves the opioid population. We will find out if we received the grant sometime in the new year.
- Meigs and Perry OMJ centers have completed all of their certification thru Phase 2 since they are affiliate centers. Athens OMJ center will need to complete their Phase 2 certification by 6/30/2019. Patti Smith and Jeff Circle agreed to serve on the committee representing the workforce. Tracy Clark agreed to serve representing the business side. Perry will provide us with a person from their OMJ center for the review team. We will look at doing the review the winter.

6) Fiscal Report

- The fiscal report was presented by Mendra Hupp, fiscal agent for Area 14. Area 14 was awarded the Auditor of State Award by the State of Ohio on our recent audit. This State Award was given as a result of the clean audit. Congratulation Mendra and her staff!
- She passed out current documents for WDB members to review (see attached).
- Mendra is currently working to complete the exit conference with ODJFS.
- Allocations have been released. We did have to send back money this year to the state for the dislocated worker part of WIOA. Mendra will be working with the other OMJ's to make sure that if we can co-enroll people, that we do this so that hopefully we can avoid this next year.
- Ohio Works Incentive Program (OWIP) had been extended through State Fiscal years 2018 and 2019 due to the success of the program.
- The National Dislocated Workers grant was \$1,940,336 in total for all three counties. This is a 1-year grant. 10% can be spent on administrative.

7) Documents for Review

The director passed out the following documents for WDB members to review:

A help wanted online job postings document for Area 14.

The quarterly reports for Athens, Meigs and Perry OMJ's for the July, August and September 208, 3rd quarter.

The annual CCMEP and WIOA report.

8) Adjournment – moved by David Brennan, seconded by Gary Arnold. The motion carried with a unanimous vote.

The meeting ended at 11:30am

Gary Arnold
Jeff Circle
Patti Smith
Jessica Stroh
Sara Marrs-Maxfield
Stephen Carson
Harold Gilbert
Misty Milstead
Brent Patterson
David Brennan (Vice-Chair)
Jean Whobrey
John Hoback
Tracy Clark
Robert Ogden (Chair)
Cindy Jackson
Brianna Edwards
Stephanie Cleland

Lenny Eliason
Mike Bartrum
James O'Brien

Chris Shank
Vince Reiber
Angela McCord

Cheryl Boley
Joe McGowen
Theresa Lavender
Mendra Hupp
Susan Douglas
Jean Demosky
Brian Howard
Hannah Kilbride
Laurie McKnight
George Arnott