



The Area 14 Workforce Development Board (WDB) met for a regularly scheduled meeting on the **3<sup>rd</sup> day of May 2018**, at the Ohio University Inn, Athens, Ohio. A quorum was determined to be present.

**1) Chair Robert Ogden opened the meeting, introductions followed**

Jill Taylor was welcomed as a new member representing business for Perry County. Welcome Jill!

**2) Approval of previous meeting minutes**

Minutes were presented and Jeff Circle motioned to approve, with Stephen Carson seconding. With no one opposed, the motion carried.

**3) Job Fair 2018 was a success!** 353 job-seekers attended the event held at the Athens Community Center, and 74 employers were on hand to take resumes and talk about the opportunities they offer.

**4) Updates from the three Ohio Means Jobs Centers**

**Perry-** The Perry County OMJ participated in In Demand Jobs Week. They held a scavenger hunt on the RV and helped job-seekers with their resumes by utilizing the computer lab.

Perry OMJ will participate in Elder Abuse Awareness Day 6/15/18 at the New Lexington High School. There will be vendors and a meal served.

OMJ-PC is working with HAPCAP on the Summer Youth Program. There are about 80 kids enrolled through CCMEP and year-round programs.

Chair Ogden commended the OMJ-PC on their ability to provide area employers with CDL drivers—he has been hearing employers are impressed.

**Athens-** The Athens OMJ Center is also working with HAPCAP for CCMEP.

Ohio University received the Aspire grant money for Athens County (Buckeye Hills will still work with Meigs County). They are excited because this is the first time a university has been awarded the program dollars. The Aspire staff of the OMJ-AC is looking forward to working with OU.

Reentry Services continue to be in demand, especially for supportive services.

ACENET is offering small business entrepreneur classes

The OMJ-AC had a mystery shopper from Veterans' Services and were complimented for the good job they did.

**Meigs-** OMJ Center assisted 5 high school seniors in receiving their diploma and to meet their education/employment goals.

The OMJ-MC will have 40-45 CCMEP Summer Youth (20 continuing & 20-25 new). Their comprehensive assessment shows interest in the animal shelter, the museum, and administrative positions.

## 5) Director's Report

### A) Director Jean Demosky provided updates and business

- Jean distributed the Regional (Areas 14, 15, 16) Sector Strategy Reports (in folder)
- Workforce Innovation and Opportunity Act (WIOA) Updates
  - Area 14 Policy Updates- the 3 OMJs are working as a team to update or create some of the Area 14 policies as required by the state.
  - CCMEP Plans Responses- all 3 CCMEP Plans were accepted with a few minor revisions required by the state.
- A Resolution for Renewal of OMJ etc. Operator Contracts was recommended by the director. Sara Marrs-Maxfield made the motion to recommend to the CEO Consortium the approval of a one-year extension (effective 7/1/18-6/30/19) to the contracts of the Perry County Job and Family Services, Athens County Job and Family Services, and Meigs County Job and Family Services as the providers of One Stop operations, career services, and youth services for Area 14 of the Ohio workforce development system. Jeff Circle seconded the motion and with no objections, the motion carried.

### B) General News from Members

- Sara Marrs-Maxfield noted since schools have a lot on their plates already, looking to them for incorporating primary/secondary skills for employment would be tough. They just do not have the capacity. These are the "soft skills" or employment skills employers are saying job-seekers these days lack.
- Misty Milstead talked about a partnership OOD has developed with O'Bleness for Project SEARCH which serves young people with significant intellectual and developmental disabilities. Typically, these are high school students who are on an Individual Education Program (IEP) and in their last year of high school eligibility. The program can also be adapted to serve out-of-school youth and young adults who are beyond school age. The most important criterion for acceptance into Project SEARCH is a desire to achieve competitive employment. Brent Patterson mentioned a similar program called Project Business which matches 9<sup>th</sup> grade students to a mentor.

## 6) Fiscal Report

The fiscal report was presented by Mendra Hupp, fiscal agent for Area 14. She passed out current documents for WDB members to review. Mendra noted a 14.3% increase in

funding and that everything is looking good as we are on target to spend our allocations. Mendra also announced the WIOA Annual Audit is set for the end of summer 2018.

**7) Documents for Review**

The director passed out the following documents for WDB members to review: Matrix from Office of Workforce Development regarding Implementation Activities requirements for all OMJ centers (Area 14 Board will be recertified in Fall of 2018).

A help wanted online job postings document for Area 14.

A document showing OMJ usage statistics for the January, February, March 2018 quarter.

**8) Adjournment** – moved by Brent Patterson, seconded by Patti Smith. The motion carried with a unanimous vote.

The meeting ended at 11:45am

**Gary Arnold**

Jeff Circle

Patti Smith

Kelly Hatas

**Jamie Bartee**

Sara Marrs-Maxfield

Stephen Carson

Misty Milstead

Brent Patterson

David Brennan (Vice-Chair)

Jean Whobrey

**John Hoback**

Tracy Clark

Robert Ogden (Chair)

**Troy Nash**

Jill Taylor

**Ethan Frank-Collins**

Stephanie Cleland

Lenny Eliason

Mike Bartrum

James O'Brien

Scott Zielinski Chris Shank Vince Reiber Kyle Dunn Jace Jackson Angela McCord Cheryl Boley Ben Taylor Joe McGowen Theresa Lavender Angela McCord Mendra Hupp Tracy Helber