



The Workforce Development Board (WDB) Area 14, met for a regularly scheduled meeting on the **5th day of May 2016**, at the Ohio University Inn, Athens, Ohio. A quorum was established by sign-in.

1) Chair Robert Ogden opened the meeting and people introduced themselves.

2) Approval of Minutes

Sara Marrs made a motion to approve.

Patti Smith seconded the motion.

No discussion.

Motion passed.

3) Updates, Director Scott Zielinski

A. Area 14 met or exceeded all performance measures in the second quarter of 2015, the most recent report;

B. Distributed Area 14 County OMJ center data for first quarter, 2016, which showed the number of universal customers served, types of occupational skill training categories for WIOA participants and categories of enrolled WIOA participants by adult, dislocated worker, in-school youth, out-of-school youth and the number of graduates/certificates earned. A discussion was held concerning the report, with positive feedback from the WDB members;

C. Distributed the JobsOhio Regional Network-Southeast Ohio Industry Employment Projection Report 2012-2022. A discussion was held concerning the report, with positive feedback from the WDB members;

D. Distributed a document titled Labor Force Statistics from the Current Population Survey, Data on Certification and Licenses which highlighted things such as median income, unemployment rate and potential earnings;

E. Comprehensive Case Management Employment Program (CCMEP.) Director discussed the new program effective July 1, 2016, which will focus workforce efforts on those between the ages of 16-24. Each county board of commissioners must designate a lead agency to administer the program. In Athens, Perry and Meigs, the board of county commissioners have selected the local job and family services to administer the program. A plan must be submitted by each county detailing how they will implement the program. The plan also requires the signature of the WDB chair or designee.

Motion made by Jeff Circle to authorize Director Scott Zielinski to sign as the authorized representative of the WDB on the CCMEP plan.

Gary Arnold seconded the motion.

No discussion.

Motion passed;

F. Director discussed adult, dislocated and youth services. Based on the most recent information, the sub-committee tasked with procurement, recommended to the WDB to wait until 2017 to procure One-stop and Career Services and to amend and extend, for one year, the current youth provider contracts.

Motion by Gary Arnold to proceed with the recommendations as presented.

Jeff Circle seconded the motion.

No discussion.

Motion passed;

G. Distributed the OhioMeansJobs One-stop System Certification, Comprehensive Center only, Phase 1 checklist. OMJ-Athens County serves as Area 14's comprehensive One-stop center. Therefore, it is required to have this checklist completed. The other two sites, Perry and Meigs will be completed in phase 2. Gary Arnold, Jeff Circle, Patti Smith and Scott Zielinski visited OMJ-Athens County on April 25, 2016. The report shows OMJ-Athens County met all the standards required.

Gary Arnold made a motion authorizing the WDB director to send a letter to Ohio Department of Job and Family Services indicating OMJ-Athens County has been inspected and met all the requirements listed on the JFS 08044 form.

Jeff Circle seconded the motion.

No discussion.

Motion passed;

H. Presented Area 14 WDB policy 15-03, which sets the local level for both "self-sufficiency and "family self-sufficiency" at 200% of the federal poverty guidelines.

Sara Marrs made a motion to approve the policy.

Patti Smith seconded the motion.

No discussion.

Motion passed; and

I. Gave a tentative date of June 6, 7 or 8 as the next attempt to coordinate a presentation at Tri-County Career Center in which employers, service providers and school personnel will come together for a meeting to talk about job readiness skills for youths and adults. The meeting was originally scheduled for April but was cancelled. The director will distribute information about the session as it becomes available.

4. Fiscal Report

Mendra Hupp, Assistant Director from Perry County, distributed and explained the fiscal report ending March 2016. She reports the Ohio Works First Incentive (OWIP) program has been extended to June 2017, but now the age eligibility threshold has moved to 25. She also reports WIOA planning allocations have been released to the counties.

Gary Arnold made a motion to accept the fiscal report.
Jeff Circle seconded the motion.
There was no discussion.
Motion passed.

5. Other business

A. Joe McGowan, OMJ-Athens County, spoke about the recent job fair. 62 employers participated. 205 people signed in, however, it was estimated around 250 job seekers participated.

B. Representatives from OMJ-Perry County talked about their mobile computer lab on wheels. The RV travels to different high schools and other events in Perry County focusing on workforce development activities and educating the public about the services offered through the local OMJ center.

C. Robert Ogden stated the next meeting would be August 4, 2016 at 10:00am at the same location.

6. Adjournment

Gary Arnold made a motion to adjourn.
Jeff Circle seconded the motion.
Motion passed, meeting adjourned.