



The Area 14 Workforce Development Board (WDB) met for a regularly scheduled meeting on the **15th day of August 2018**, at the Ohio University Inn, Athens, Ohio. A quorum was determined to be present.

1) Chair Robert Ogden opened the meeting, introductions followed

Cindy Jackson and Harold Gilbert (not present) were introduced as new board members representing business for Perry County. Brianna Edwards and Jessica Stroh representing business and workforce for Athens County.

Laurie McKnight was introduced as the new Director for Area 14 Workforce Development Board.

2) Approval of previous meeting minutes

Minutes/Notes were presented and approved.

3) Brent Maurer with JobsOhio attended as a special guest speaker of the Area 14 Workforce Development Board. Brent addressed the group and spoke on what JobsOhio could offer in our Area. He talked about a Master Service Agreement that other Areas have signed.

4) Updates from the three Ohio Means Jobs Centers

Athens- OMJ Center and the Athens County Libraries developed and signed a Memorandum of Understanding and have been working with the libraries on cross training with OhioMeansJobs.com.

Athens has received a competitive grant for ASPIRE that will be overseen by Ohio University-Stevens Literacy Center. This is the first Aspire program that will be connected with a 4-year university.

The Athens OMJ will be hosting a hiring event with HAPCAP for the dislocated workers grant (NDWG) to be held on 8/23 at the OMJ Center.

Meigs- OMJ Center had 50 summer youth participants who received employability skills, financial/budgeting skills, soft skills and worked with area employers. They received \$10/hr for their summer employment. This will end on 8/24. Most will be entering secondary or post-secondary schools.

Meigs OMJ will be working with all three school districts to help with career pathways.

Perry- OMJ Center sponsored a Back to School Bash that served 883 kids providing them with new backpacks, supplies, shirt and shoes. They had the National Guard there, the Columbus Zoo, and Wild Ohio among others. There were 30 public agencies and vender there. They gave 100 free haircuts and there was a food giveaway as well!

Perry County OMJ also started a new outreach for dislocated workers with a fun new campaign that includes billboards and newspaper ads as well as radio spots.

The Perry County Fair was help mid-July and OMJ center attended with the Perry County Job and Family Services. On the first day of the job fair, they have a “Veteran’s Day” where the first 50 veterans are given a free t-shirt.

Kyle Dunn of HAPCAP was there to talk about the Perry County CCMEP/WIOA Summer Youth Program. He stated they had 80 participants that worked at over 30 job sites. They provided the participants with training on soft skills, budgeting and drug awareness to name a few. They will continue on with the participants to make sure they get the additional services now such as GED referral or additional training and/or job placement.

5) Director’s Report

A) Director Laurie McKnight provided updates and business

- JobsOhio “Master Services Agreement” will be sent out to the board for them to review. It will be discussed at the next meeting 11/14/18.
- Area 14 Workforce Development Board was recertified thru 9/2020.
- Laurie will be working to update the conflict of interest statements for those who are new to the board or who have not signed one recently.
- Laurie will be working on new policy additions along with some OMJ staff to develop Area 14 versions as required by the state. These Area 14 policies will be presented for board approval in a future meeting.

6) Fiscal Report

The fiscal report was presented by Mendra Hupp, fiscal agent for Area 14. She passed out current documents for WDB members to review (see attached). Mendra is currently working on the State Audit. The Area has received the NDWG at \$1.9 million for the area. There will be a 10% operating cost and the three areas will get equal amounts. An RFP was awarded to HAPCAP for Athens and Perry counties and for Gallia Meigs Community Action for Meigs county.

7) Documents for Review

The director passed out the following documents for WDB members to review:
A help wanted online job postings document for Area 14.

The quarterly reports for Athens, Meigs and Perry OMJ's for the April, May and June 2017 quarter.

The 4th quarter preliminary CCMEP PY 2017 report.

The 4th quarter preliminary WIOA Performance report for Area 14 for PY 2017.

The Industry Sector Strategy Report for June 2018.

8) Adjournment – moved by Stephen Carson, seconded by Gary Arnold. The motion carried with a unanimous vote.

The meeting ended at 11:48am

Gary Arnold
Jeff Circle
Patti Smith
Jessica Stroh
Jamie Bartee
Sara Marrs-Maxfield
Stephen Carson
Harold Gilbert
Misty Milstead
Brent Patterson
David Brennan (Vice-Chair)
Jean Whobrey
John Hoback
Mandie Grueser
Tracy Clark
Robert Ogden (Chair)
Cindy Jackson
Brianna Edwards
Stephanie Cleland

Lenny Eliason
Mike Bartrum
James O'Brien

Chris Shank
Vince Reiber
Kyle Dunn
Angela McCord
Cheryl Boley
Joe McGowen
Theresa Lavender
Mendra Hupp
Tony Brooks
Susan Douglas