



The Area 14 Workforce Development Board (WDB) met for a regularly scheduled meeting on the **3rd day of August 2017**, at the Ohio University Inn, Athens, Ohio. A quorum was established by sign-in.

1) Chair Robert Ogden opened the meeting, introductions followed

2) Approval of previous meeting minutes

Jeff Circle made a motion to approve.

Patti Smith seconded the motion.

No discussion.

Motion passed.

3) Approval of amended agenda

Ethan Frank-Collins made a motion to approve.

Brent Patterson seconded the motion.

No discussion.

Motion passed.

4) Updates from the three Ohio Means Jobs Centers

Meigs- OMJ Center signage has been updated and meets recently distributed branding requirements. OMJ webpage has also been reviewed, updated, and meets branding requirements.

Summer Youth Program has kept center busy. Forty (40) youth participated and as of 8/2/2017, 100% stayed in the program. This took a lot of case management. The program offers youth employment work experience and life lessons. One student was able to complete an ambitious summer school requirement. Two (2) WIOA student grads going into engineering obtained paid tuition for their last semester of school. Both students were offered employment before graduation.

Perry- OMJ Center signage has been updated and meets recently distributed branding requirements.

Perry County OMJ staff took their “mobile OMJ center” RV to the county fair where they assisted clients and distributed t-shirts. The RV is also used throughout the year to

bring the mobile OMJ center to area high schools for senior resume development and job/career assistance.

The Summer Youth Program was very successful and staff closed the summer by hosting a Back-to-School Bash for 800 area students.

The OMJ Re-entry program was quite successful in the previous reporting period with 50 clients receiving \$20K in benefits. The money assists in removing barriers and staff helped as many people as they could with the funds.

Athens- OMJ Center signage has been updated and meets recently distributed branding requirements including the new Aspire (ABLE replacement) signage.

The Athens OMJ Center worked successfully with two monitors this quarter. CCMEP program was reviewed by a state monitor and no significant adjustments needed to be made. The area monitor (Chris Innis) conducted an agency review and also found no significant issues.

OMJ - Athens reports over 1000 customers coming through the doors each month for a variety of OMJ services. Job leads have increased this quarter.

Athens OMJ is hosting a Rapid Response Team Protocol training session for Area 14 staff on September 19, 2017. OMJs are able to provide information and assistance to laid-off employees through the Rapid Response team approach.

4) Director's Report

A) Director Jean Demosky provided updates and business

- Two Executive Committee approvals since last meeting
 - Acceptance of OMJ Operator Proposals
 - Acceptance of Regional Plan
- Use of WIOA Youth Funds for CCMEP
 - Proposal: “authorize the use of WIOA Youth Funds for CCMEP activities for the duration of the 2018/2019 state fiscal biennium” 1st John Hoback 2nd Jeff Circle-Aye: 12 Nay: 0 = Motion carries
- Approval of the OMJ CCMEP Plans (10/01/17)
 - Proposal: “authorize the chair (Mr. Ogden) to sign completed CCMEP plans once each JFS has created their plan” 1st Jeff Circle 2nd Ethan Frank-Collins- Aye: 12 Nay: 0 = Motion carries
- OMJ Center Certifications of Meigs and Perry county OMJs due 11/01/17. Proposal: “authorize Chair Ogden to appoint subcommittees for the certification process.” 1st Jeff Circle 2nd Brent Patterson - Aye: 12 Nay: 0 = Motion carries

B) General News from Director Jean Demosky

- DOL Employer Performance Measures will be implemented in 2019
 - Measures: 1. Retention with same employer; 2. Repeat business customers; 3. Employer penetration rate

- Teleconference Proposal Failure- We are unable to conduct WDB meetings via teleconference.
- Apprenticeships have been encouraged by the state.
 - Carpenters- Board member Jeff Circle working with Athens OMJ center to hold an information session in September. Website for Regional Council of Carpenters: www.ikorcc.com
 - Brent Patterson noted the usefulness of “stackable certificates” that can lead to college credit for OJT.
 - *Bricklayers, Electricians* Jean is looking into possible programs for our 3 counties
- Apprenticeships State Conference 9/7-9/8 2017 Proposal: “approve travel and conference fees for director” 1st Ethan Frank-Collins 2nd Robert Ogden - Aye: 12 Nay: 0 = Motion carries

C) Southeast Ohio Regional Plan Updates

The director discussed the local and regional plan updates provided at regional meeting held 7/24/17. The plan includes Area 14 (Athens, Meigs and Perry) Area 15 (Monroe, Morgan, Noble and Washington) and Area 16 (Belmont, Carroll, Harrison and Jefferson). The full color-coded by resource implementation guide was provided to board members via email.

6. Fiscal Report

The fiscal report was presented by Kristine Abram, Fiscal Officer for Perry County Job and Family Services, fiscal agent for Area 14. She passed out a variety of documents for WDB members to review.

Jeff Circle made a motion to approve the fiscal report.

David Brennan seconded the motion.

There was no discussion.

Motion passed.

7. Documents for Review

The director passed out the following documents for WDB members to review:

Memo from Office of Workforce Development regarding certification requirements for all OMJ centers.

Memo from Office of Workforce Development regarding Integration of Ohio’s Registered Apprenticeship Programs into WIOA Programs.

A PY 2016 Quarter 4 “What if” performance outcomes for Adult and Dislocated workers.

A help wanted online job postings document for Area 14.

A document showing statistics for the April, May and June 2017 quarter.

9. Adjournment

Jeff Circle made a motion to adjourn.

Sara Marrs-Maxfield seconded the motion.

Motion passed.

Meeting adjourned.

- Attended
- Absent

Attendance

1. Jeff Circle
2. Patti Smith
3. Kelly Hatas
4. Jamie Bartee
5. Sara Marrs-Maxfield
6. Misty Milstead/Josh Hilliard
7. Brent Patterson
8. David Brennan (Vice-Chair)
9. John Hoback
10. Mandie Grueser
11. Robert Ogden (Chair)
12. Ethan Frank-Collins
13. Gary Arnold
14. Stephen Carson
15. Paige Cleek
16. Troy Nash
17. Adam McDaniel
18. Cheryl Dodson
- ~~19. Kelly Hill (resigned)~~

Lenny Eliason
Mike Bartrum
James O'Brien

Scott Zielinski
- Susan Douglas
Chris Shank
Cheryl Boley

Joe McGowen
Theresa Lavender – Shelly Adams/Amanda Eason
Angela McCord/Ben Taylor/Jacynta Jackson

Tracy Helber – Tony Brooks
Vince Reiber
Mendra Hupp – Krissy Abrams